

प्रारूप-9

नियम 8(2) देखिये

संख्या 01987/2020-2021

दिनांक 04/11/2020



**सोसाइटी के नवीनीकरण का प्रमाण-पत्र**  
**(अधिनियम संख्या 21, 1860 के अधीन)**

नवीनीकरण संख्या: R/AGR/09554  
/2020-2021

पत्रावली संख्या: B-4270

दिनांक: 1983-1984

एतद्वारा प्रमाणित किया जाता है कि **THE DIOCESAN EDUCATION BOARD, OF THE DIOCESAN COUNCIL OF THE DIOCESE OF AGRA, आगरा, 282002** को दिये गये रजिस्ट्रीकरण प्रमाण-पत्र संख्या- 864/1983-84 दिनांक-12/09/1983 को दिनांक-12/09/2020 से पांच वर्ष की अवधि के लिए नवीनीकृत किया गया है।

1000 रुपये की नवीनीकरण फीस सम्यक् रूप से प्राप्त हो गयी है।



**Digitally Signed By**  
**(VINOD KUMAR SINGH)**

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Date: 04/11/2020 4:28:32 PM, Location: Agra.

जारी करने का दिनांक-04/11/2020

सोसाइटी के रजिस्ट्रार,  
उत्तर प्रदेश।

## RULES AND REGULATIONS AMENDED

The name of the society is:

The Diocesan Education Board of the Diocesan Council of the Diocese of Agra,  
Church of North India [hereinafter referred to as "THE BOARD"]

The address of the society is:

Diocesan Office,  
St. Paul's Church Compound,  
4/116-B, Church Road, Civil Lines,  
Agra-282002 Uttar Pradesh, India

The Jurisdiction of the Society coincides with the territorial Jurisdiction of the Diocese of Agra, Church of North India in the states of Uttar Pradesh and Uttarakhand as defined in the Constitution of the Agra Diocese, Church of North India [CNI] Uttar Pradesh viz.

Agra, Aligarh, Auraiya, Badaun, Bijnor, Sambhal [Bhimnagar], Barielly, Bulandshahr, Etah, Etawah, Firozabad, Farrukhabad, Ghaziabad, Mahamaya Nagar [Hathras], Amroha, Kanpur Dehat, Kannauj, Kanpur nagar, Kanshi Ram Nagar [Kasganj], Meerut, Moradabad, Mainpuri, Mathura, Muzaffarnagar, Rampur, Saharanpur, Shamli, Pilibhit, Shajahanpur, Almora, Bageshwar, Chamoli, Champawat, Dehradun, Haridwar, Nainital, Pauri Garhwal, Pithoragarh, Rudraprayag, Tehri Garhwal, Udham Singh Nagar [Rudrapur], Uttarkashi.

List of Institutions run under the auspices of the Diocesan Education Board:

- [1] Queen Victoria Girls' Inter College, Agra
- [2] St. John's Girls' Inter College, Agra
- [3] St. John's Inter College, Agra
- [4] St. John's Technical Institute, Agra
- [5] Stewart Ward Memorial Higher Secondary School, Sikandra, Agra
- [6] Queen Victoria Nursery School, Agra
- [7] Queen Victoria Girls' School, Agra
- [8] St. John's Girls' Inter College [Primary Section], Agra
- [9] Diocesan Junior High School, Agra
- [10] St. George's College, Agra
- [11] St. George's College [Unit-II], Agra
- [12] St. Paul's Church College, Agra
- [13] St. Paul's Church College Unit-II, Agra
- [14] St. Paul's Church College Unit-II, Sikandra Campus, Sikandra, Agra
- [15] Queen Victoria English Medium School, Agra
- [16] Christian Inter College, Mainpuri
- [17] Christian KG & Primary School, Mainpuri
- [18] Prentiss Girls' Inter College, Etah
- [19] Christian Agricultural Inter College, Etah
- [20] St. John's Church School, Etah

ATTESTED  
KAMRUP BISHOP  
DIST NOTARY  
Notarised Officer

- [21] Christ Church Intermediate College, Kanpur
- [22] Epiphany Girls' Junior High School and Hostel, Kanpur
- [23] Bishop Westcott School, Kanpur
- [24] Epiphany Church English Medium School, Kanpur
- [25] Rakha Girls' Inter College, Fatehgarh, Farrukhabad
- [26] Farrukhabad City Girls' Inter College, Farrukhabad
- [27] Christian inter College, Farrukhabad
- [28] St. Thomas' Girls' Inter College, Meerut
- [29] St. Thomas' Junior High School, Meerut
- [30] St. Andrew's Girls' Junior High School, Jeyi, Meerut
- [31] St. John's Senior Secondary School, Meerut Cantt
- [32] St. John's Senior Secondary School Unit-II for Girls', Meerut
- [33] St. Thomas' English Medium School, Meerut
- [34] All Saints' School, Meerut
- [35] St. Thomas' English Medium School, Unit-II, Jeyi, Meerut
- [36] Holy Trinity Church School, Ghaziabad
- [37] Masih Kanya Vidyalaya and Hostel, Bulandshahr
- [38] All Saints' School [English Medium], Bulandshahr
- [39] St. Paul's College, Moradabad
- [40] All Saints' School, Pakbara, Moradabad
- [41] St. Perpetua's Girls' High School and Hostel, Pakbara, Moradabad
- [42] St. Andrew's Junior High School, Ummedpur, Distt-Sambhalpur
- [43] All Saints' College and Hostel, Nainital
- [44] Sherwood College and Hostel, Nainital
- [45] C.N.I. Girls' Inter College and Hostel, Dehradun
- [46] Church of North India Boys Inter College, Dehradun
- [47] Ferger Junior High School, Dehradun
- [48] Ferger Primary School, Dehradun
- [49] St. John's English Medium School, Dehradun
- [50] St. James Junior High School, Annfiled, Vikas Nagar, Dehradun
- [51] St. Peter's Primary School, Farrukhabad
- [52] Christian Primary School, Fatehgarh
- [53] St. Peter's Primary School, Daurala, Meerut
- [54] St. John's English Medium Primary School, Aligarh

**ATTESTED**  
  
**RAJENDER SINGH**  
**DISTT. NOTARY**  
 Aligarh District

**The Membership of the Society shall consist of the following :-**

**1- Ex-Officio Members :-**

- (a) The Bishop of the Diocese of Agra or the Moderator's Commissary or the Moderator's Episcopal Commissary, Church of North India.
- (b) The Secretary of the Agra Diocesan Council.
- (c) The Treasurer of the Agra Diocesan Council.
- (d) The Secretary of the Agra Diocesan Trust Association [ADTA].
- (e) The secretary of the Diocesan Education Board of the Diocesan Council of the Diocese of Agra appointed by the Board.

**2- Elected Members :-**

Three Presbyters and six lay-members, at least two of whom must be women elected by The Executive Committee of the Agra Diocesan Council.

### **3- Nominated Members :-**

Not more than two members nominated by the Bishop of the Diocese of Agra, to cover special Education interests or projects.

### **CEASING OF MEMBERSHIP:**

1. Membership of the Society shall cease in case of insanity, insolvency, conviction by a competent court of law or death.
2. The membership of any member shall cease on his resignation in writing or on his ceasing to hold the office entitling him to be a member of the Society.
3. Members of the Society who have been absent from the Diocese for more than one year [Twelve months] continuously or have left it with the intention of absence for such period or have otherwise ceased to be members of the Diocese, shall be deemed to have vacated their membership of the Society.
4. On the expiry of the term of membership.

### **CONSTITUTION:**

The Board shall be constituted according to para "THE MEMBERSHIP OF THE SOCIETY".

### **MEETINGS:**

- [a] The Board shall meet not less than once a year.
- [b] The Bishop or his nominee or the Moderator's Commissary or the Moderator's Episcopal Commissary of the Church of North India may convene special meetings at any time.

### **NOTICE OF THE MEETINGS:**

Fifteen days notice shall be given for an Ordinary Meeting and seven days notice for an Emergency Meeting.

### **QUORUM AND ADJOURNED MEETING:**

At meetings of the Board, eight shall form a quorum. In the absence of the required quorum upto 30 minutes after the time fixed for the commencement of the meeting the same shall stand adjourned and may be held at a time and place the same day or any other day, as the Chairman may announce at the expiry of the said 30 minutes. No quorum or any other notice shall be required for an adjourned meeting but no matter shall be taken up there which was not included in the agenda of the meeting which was adjourned for want of quorum.

### **VACANCIES:**

Vacancies occurring between meetings may be filled temporarily by the Bishop in consultation with the Emergency Standing Committee of the Board to enable the new members to be present at the next meeting at which a regular appointment shall be made.

### **ASSENT OF THE BISHOP:**

All resolutions of the Board shall be subject to the assent of the Bishop or his nominee or the Moderator's Commissary or the Moderator's Episcopal Commissary, Church of North India. The Secretary of the Board shall submit to the Bishop or his nominee or the Moderator's Commissary or the Moderator's Episcopal Commissary a record of the proceedings of each meeting within a fortnight from the date of the meeting.

The Bishop's or his nominee's or the Moderator's Commissary's or the Moderator's Episcopal Commissary's signature affixed to such record shall be held to constitute his assent to the proceedings.

**POWERS, DUTIES AND FUNCTIONS OF THE BOARD :-**

1. The Board, at its first meeting after its election, shall appoint an Emergency Standing Committee to deal with business, where necessary, between meetings of the Board and it may appoint other sub-committees.
2. The Board shall be the final authority for all Diocesan Educational Institutions except rural schools and such colleges as are under the authority of the College Council of the Church of North India in U.P. and Uttarakhand.
3. The Board is responsible for correspondence with the Education Department with regard to the exemption of Institutions from registration under the Societies Registration Act [vide G.O.514/XV/60, dated 10th February 1933] under which 18 institutions working under the Church Missionary Society were so exempted and the remaining institutions are registered under the Societies Registration Act XXI of 1860.
4. To consider and advise on principles, policy and programmes of Christian Education in Diocesan Institutions.
5. To supervise, control and administer the Educational work of Institutions within its jurisdiction.
6. To appoint Managing Committees, where necessary, and provide a Constitution or Scheme of Administration for each Institution.
7. To appoint members and or representatives as required in the Managing Committee's Constitution or Scheme of Administration.
8. (i) To advise the Bishop about the appointment, retirement or removal of Managers, Principals, Headmasters, Headmistresses and Wardens of Hostels of the Diocesan Educational Institutions.  
(ii) To advise or approve the transfer of permanent employees [Principal, Headmaster/Headmistress or teacher, clerk or librarian] from one institution to another within the Diocese, according to the Act and Regulations.
9. To hear appeals from the Managers, Principals, Headmasters, Headmistresses and the teaching and clerical staff of institutions which are submitted through the Committees of Management or through proper channels.
10. To be the final authority empowered to confirm, vary or set aside orders regarding discipline, punishment or dismissal passed by the authorities of Diocesan Educational Institutions.

ATTESTED

RAJESH KUMAR  
DISTRICT NOTARY  
Barnala, Ludhiana

11. To arrange for the holding of periodical Conferences, Seminars or Retreats open to all those engaged or interested in educational work in the Diocese of Agra.
12. To appoint, if necessary, an Advisor, Inspector and/ or Inspectress to help and advise the Bishop and Educational Institutions of the Diocese of Agra.
13. To collect and receive funds from Pastories, Societies, Institutions, Endowments and other sources and to draw up an Annual Diocesan Educational Budget; to fix where necessary scales of pay and allowances for employees in the Institutions administered by the Board; to make payments to those serving the Board; to make other disbursements for the carrying out of the Educational work in the Diocese or for that part administered by the Board; and to arrange for proper audit of the accounts of the Institutions and the Board.
14. To provide for the custody and expenditure of special funds and investments assigned to any Educational Institution or project through the Diocese of Agra, CNI (Parent body).
15. To arrange for custody and proper maintenance of all grounds and buildings, plants and properties assigned or leased by the former Missions, Associations, Synod Committee or Trusts or their successors through the Executive Committee of the Agra Diocesan Council for the use of the Diocesan Educational Institutions.
16. To permit or approve legal proceedings by or against any Educational Institution or Committee of Management, office bearer or employee.
17. To advise the Bishop, in grave and sudden emergency, to take over all responsibilities of any Committee of Management when and if in the judgment of the Board, such Committee or Office bearer ceases to function or serve the purpose for which it was established or appointed, and to appoint an Ad hoc Committee for so long as it may deem necessary and proper to carry on all or any of the responsibilities of the Committee of Management till a regular Committee of Management is appointed and or approved by the Board.
18. To collect contributions for the Society by the way of donations, grants, annual subscriptions, subsidies or otherwise to accept or to grant scholarships to students to enable them to prosecute their studies.
19. To take any gift of money or property by deed or will for any of the objects of the society.
20. To give financial, monetary or otherwise, assistance to any of its affiliates or any other institution or Society with kindred objects.
21. To manage, lease, sell, mortgage, dispose or acquire by purchase or otherwise, transfer or deal with all or any part of the property of the Society with prior permission obtained in writing of the Diocesan Council of the Diocese of Agra or their legal successors through the Agra Diocesan Trust Association/Church of North India Trust Association [ADTA/CNITA] as all the property of the Society is vested in the ADTA/CNITA both registered u/s 25 of the Companies Act 1956 and u/s 8 of the Companies Act 2013. The property is given to the institutions for their use by the ADTA/CNITA for as long as the institutions are being run.

22. To draw, accept, endorse cheques, bills, notes and other negotiable instruments and to open and operate on any Banking accounts in the name of the Society or affiliates with any Bank or Bankers.
23. To amalgamate with any fund, institution, organisation, association or society having objects altogether or in part similar to those of the Society with prior permission obtained in writing from the Bishop of the Diocese of Agra of the Church of North India and or of the Diocesan Council of the Diocese of Agra or their legal successors.
24. To acquire by purchase or otherwise all or any part of the property, assets, liabilities, engagements of any society, institution or organization or association with which the Society amalgamates, merges or unites ; or to transfer all or any part of property, assets and liabilities and engagements of the association with which the Society amalgamates or unites through the Executive Committee of the Agra Diocesan Council and with prior permission of the Chairman, Bishop of Agra of the Church of North India or the Diocesan Council of the Diocese of Agra or their legal successors.
25. To frame bye-laws, rules and regulations for the conduct of the business of the Society and its officers and its affiliates to the rules and regulations of the Society.

CERTIFIED that the above is a correct copy of the Rules and Regulations of the Diocesan Education Board of the Diocesan Council of the Diocese of Agra, Church of North India, [CNI].

**Tenure :-**

The term of elected/ nominated members shall be three years or till such time that their successors are elected or appointed.

**MANAGING COMMITTEES AND GOVERNING BODIES :-**

- (a) In general all Institutions shall have their own Management Committee or Governing Body which shall be appointed or approved by the Board.
- (b) All agreements between the teachers and the Management shall be signed by the Manager on behalf of the Management.
- (c) All staff appointed to permanent posts must normally conform to the terms and conditions laid down in the Educational Code, Act and Regulation.
- (d) The Board shall be consulted and permission obtained before any major extensions, reductions or changes of policy are made in the Institution and the Board shall decide or advise the Diocesan Council of the Diocese of Agra, Church of North India or the Synodical Education Board or the Missionary Society concerned in regard to its closing.

The Board shall receive annual reports on the financials and the budget and on the religious and educational progress of the Institutions including statistical returns of the staff and students to be submitted by the second week of August each year along with the annual membership fee to be decided by the Board.

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HANSRAJ  
DISTT NOTARY  
Notary Public

- (e) Amendments to the Constitution of Committees of Management shall become effective only when approved by the Board.

#### **OFFICE BEARERS AND THEIR DUTIES:**

1. **CHAIRMAN** :- The Bishop of the Diocese of Agra, Church of North India or his nominee or the Moderator's Commissary or the Moderator's Episcopal Commissary, Church of North India shall be ex-officio Chairman of the Board. In their absence the members may elect a pro tem Chairman from among themselves to be the Chairman for that meeting only.
2. **SECRETARY** :- The Secretary who shall be appointed by the Board shall hold Office until the beginning of the first meeting after the appointment of his successor. He shall perform all the duties assigned to him under the law.
3. **TREASURER** :- The Treasurer of the Diocese of Agra, Church of North India shall be the ex-officio Treasurer of the Board. He shall prepare and present the annual statement of accounts and budget of the Board.

#### **AMENDMENTS :-**

- (a) Notice of amendment of any part of this Constitution shall be given at least six months before the meeting in which such an amendment is to be considered.
- (b) No clause of the Constitution shall be altered or amended unless and until such alteration is accepted by two-third members present and voting and approved by the Law and Procedure Committee and the Agra Diocesan Council, Church of North India.

#### **MAINTENANCE OF ACCOUNTS:**

The Treasurer shall maintain the proper accounts of all Income and Expenditure of the Society.

#### **AUDIT:**

The Treasurer shall arrange for Annual Audit by Chartered Accountants.

#### **OFFICER RESPONSIBLE FOR LEGAL PROCEEDINGS:**

The Secretary of the Society for the time being is the person who when necessary shall sue and be sued on behalf of the Society and shall be the officer to execute all legal documents on behalf of the Society.

#### **DISSOLUTION:**

In case of dissolution of the Society in accordance with the provisions of the Societies Registration Act XXI of 1860, after meeting all the debts, the property and all assets of the Society shall be given to some other Charitable Society with similar objects whether Registered under the above Act or not as decided by votes of not less than three-fifths of the members present personally or by proxy at the time of dissolution.

ATTESTED  
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HARVEY BIRCH  
DISTT NOTARY  
Sunderland, Ontario

S.No.	Name and address	Occupation	Designation	Mobile No	Signature
1.	The Rt. Revd. [Dr] Prem Prakash Habi Bishop's House St. Paul's Church Compound, 4/116-B, Church Road, Civil Lines, Agra-282002 U.P.	Bishop of Agra	Chairman	09412722501	
2.	Prof. G.M. Ram Diocesan Office St. Paul's Church Compound, 4/116-B, Church Road, Civil Lines, Agra-282002 U.P.	Retd. Principal	Treasurer	09412722503	
3.	Mrs. V. Carville Diocesan Office St. Paul's Church Compound, 4/116-B, Church Road, Civil Lines, Agra-282002 U.P.	Retd. Principal	Secretary	09412722504	
4.	Mr. N. Munawar Diocesan Office St. Paul's Church Compound, 4/116-B, Church Road, Civil Lines, Agra-282002 U.P.	Secretary, ADTA	Member	09837080857	
5.	The Revd. Santosh Pandey Diocesan Office St. Paul's Church Compound, 4/116-B, Church Road, Civil Lines, Agra-282002 U.P.	Presbyter	Member	09412722502	
6.	Mr. J.S. Jeremiah St. George's College 3-Garden Road, Baluganj, Agra-282001	Principal	Member	09319100789	
7.	Prof. Alexander Lall 12 C/564, Awas Vikas Colony, Sikandra, Agra-282007	Retd. Principal	Member	09897005405	

Members of the Governing Body.

Dated: 17-08-2015

ATTESTED

RAHVI SINGH  
DISTT NOTARY  
Agra-282002